

VOYLE COURT BODY CORPORATE CONDUCT RULES

SS NO: 375/1996

Prescribed in terms of section 10(2)(b) of the Sectional Titles Schemes Management Act, 2011 (Act No. 8 of 2011).

REPEAL OF EXISTING VOYLE COURT BODY CORPORATE CONDUCT RULES WITH THE NEW PRESCRIBED CONDUCT RULES (ANNEXURE 2) 1 TO 8(3)

WITH THE ADDITION OF CONDUCT RULES 1(1 & 5), 2(4 & 5), 3(3) with Annexure 3(a),(b),(c),(d) & 4, 5(d, e & f), 7 (5, 6 & 7), 9(1 to 9.7.5) 10(1 to 5) 11 (1 to 5), 12 (1 to 7), 13 & 14(1)

INTRODUCTION:

1. The Conduct Rules which are set out below are binding on all owners and all persons occupying any Section who, in turn, are responsible for ensuring that members of their families and their tenants, invitees and domestic workers comply with them.
2. Happy and satisfying community living is achieved when owners and residents use and enjoy their Sections and the Common Property in such a manner that they show respect and consideration for the rights of other persons lawfully on the property. Compliance with the Conduct Rules and general consideration by owners and residents for each person lawfully on the property, will greatly assist in achieving a happy community.
3. In the event of annoyance, aggravation or complaints occurring between owners or occupants an attempt should be made by the parties concerned to settle the matter between themselves. This should be done with consideration and tolerance. The trustees may require that a complaint is submitted to them in the form of an affidavit before they consider it.
4. In the event of any conflict between the Conduct Rules and the Management Rules, the Management Rules shall prevail.

Keeping of animals, reptiles and birds

1. (1) No Pets are permitted.

(2) An owner or occupier suffering from a disability and who reasonably requires a guide, hearing or assistance dog must be considered to have the trustees' consent to keep that animal in a section and to accompany it on the common property.

(3) The trustees may provide for any reasonable condition in regard to the keeping of an animal, reptile or bird in a section or on the common property.

(4) The trustees may withdraw any consent if the owner or occupier of a section breaches any condition imposed in terms of sub-rule (3).

(5) No feeding of pigeons or allowing them to breed on the balconies this causes unhygienic living conditions and infestation of lice and destroys the paint work on the common property.

2. Refuse and waste disposal

(1) The owner or occupier of a section must not leave refuse or other materials on the common property in a way or place likely to interfere with the enjoyment of the common property by another owner or occupier.

(2) Unless the body corporate provides some other way to dispose of refuse, the owner or occupier of a section must keep a receptacle for refuse of a type specified by the trustees in a clean and dry condition and adequately covered in the section, or on a part of the common property designated by the trustees for the purpose.

(3) The owner or occupier of a section must—

(a) move the refuse receptacle referred to in the sub-rule (2) to places designated by the trustees for collection purposes at the times designated by the trustees and promptly retrieve it from these places; and

(b) Ensure the owner or occupier does not, in disposing of refuse, adversely affect the health, hygiene or comfort of the owners or occupiers of other sections.

4) No soiled diapers or rubbish in plastic bags to be thrown over the balcony onto the grass or into the veld on the other side of the fence.

5) Scrap wood, tiles, wood, broken furniture and broken electrical appliances are not to be dumped at the refuse room. The Municipality will not remove these articles. They must be taken to the appropriate land fill site by the owners or tenants.

3. Vehicles

3.1. No owner, visitor or occupier shall park or stand any vehicle (truck, caravan, trailer or boat) upon the common property, or permit or allow any vehicle to be parked or stood upon the common property (inside the complex),

3.2. Owners and occupiers of Sections shall ensure that their vehicles, and the vehicles of their visitors and guests, do not drip oil or brake fluid onto the common property (owners / occupiers will be responsible for cleaning up) or in any other way deface the common property. The cleaning of vehicle engines using chemical cleaners on the Common Property is strictly forbidden.

3.3. No owner or occupier shall be permitted to dismantle or affect major repairs to any vehicle on any portion of the common property, an exclusive use area or in a Section.

3.4. Residents to observe the speed limit of 20 k/ph imposed when driving in the complex. Hooters may not be sounded within the common property.

3.5. All vehicles parked on the common property is at the owner's risk and responsibility. No liability shall attach to the Body Corporate, its agents or its employees for any loss or damage.

ANNEXURE 3(A)

REMOTES:

1. LOST OR STOLEN REMOTES:

- a) In case of lost or stolen remote a resident must complete an application document issued by the Trustees for replacement of new remote, which will be authorized by two (2) Trustees members.
- b) The company TTS will be issued with the approved application by the Trustees before the purchase of a new remote can proceed.
- c) The company will decode the remote for safety purposes to prevent unauthorized persons from entering the complex.
- d) The cost of a new remote will be R250.00. This amount includes the call-out fee of R120.00 for the company to decode the lost remote and decode the new remote.
PLEASE TAKE NOTE: YOU WILL BE RESPONSIBLE FOR THE COSTS ABOVE AND NOT THE TRUSTEES.
- e) A penalty fine will be imposed to the owners levy account should the remote get lost after the third time.

2. ABUSE OF REMOTE:

Abuse of remote such as the following will lead to a 50% penalty fine imposed to the owners levy account WITHOUT A WARNING.

- a) No remote will be handed over to friends/family/strangers to enter the common property, unless there's a valid reason and approved by the Trustees with a written letter. (e.g. disabled persons)
- b) The person who signed the indemnity form shall take full responsibility for persons living in unit using the remote.
- c) No unauthorized persons will enter the common property without the consent of the resident.
- d) Should children be caught playing with a remote, the person who signed the indemnity form will be penalized immediately.
- e) The Trustees will not be held responsible for any broken/abused remote.
- f) Should you witness any other abuse of a remote please report to the Trustees immediately.

Breach of the rules – Penalties will be imposed immediately should the rules not be obeyed.

The Trustees are authorized to add all penalties imposed to the monthly levy. The Sectional Titles Act makes the owner responsible for any breach of rules.

In the event of the Body Corporate having to institute legal action against any owner as a result of that owner not complying with the rules, then all legal costs incurred as a result thereof, including attorney client fees, commissions and interest shall be borne by the offending owner.

In view of the above, and the seriousness of the situation, the Trustees anticipate your full co-operation in regards the above matter.

Yours sincerely

The Trustees for and on behalf of
VOYLE COURT BODY CORPORATE

Date

Name

Unit no

Signature

Date

ANNEXURE 3(B)

TAGS (FOR PEDESTRIAN GATE)

1. LOST OR STOLEN TAG

a) In case of lost or stolen tag a resident must complete an application document issued by the Trustees for replacement of a new tag, which will be authorized by the Trustees.

b) The company TTS will be issued with the approved application from the Trustees before the purchase of a new tag.

c) The company will decode the lost tag and encode the new tag for safety purposes to prevent unauthorized persons from entering the complex.

d) The cost of a new tag will be R130.00. This amount includes the call – out fee of R120.00 for the company to decode the lost tag and encode the new tag. **PLEASE**

TAKE NOTE : YOU WILL BE RESPONSIBLE FOR THE ABOVE COSTS AND NOT THE TRUSTEES.

e) A penalty fine will be imposed to the owners levy account should the tag get lost after the third time.

f) The Trustees will not be held responsible for any lost or stolen tag.

2. ABUSE OF TAG (For Pedestrian Gate)

Abuse of tag such as the following will lead to a 50% penalty fine imposed to the owners levy account. :

a) No tag will be handed over to friends/family/strangers not living in the complex to enter the common property, unless there's a valid reason and approved by the Trustees with a written letter. (e.g. disabled persons)

b) **IMPORTANT** : Should you let anybody into the complex ex. Garden worker, painter, domestic worker, or let your car be washed e.g. you will be held responsible for their actions and make sure that they leave the common property immediately after the job has been done without the tag. It is your responsibility to safeguard our complex.

c) You are only allowed to use your tag to let in your own visitors and **NOT** authorized to let other resident's visitors enter the common property.

d) Should children be caught playing with a tag (swiping at the gate unnecessary), the person who signed the indemnity form will be penalized immediately.

e) Should you witness any other abuse of tags please report to the Trustees immediately.

Breach of rules – Penalties will be imposed immediately should the rules not be obeyed. The Trustees are authorized to add all penalties imposed to the monthly levy. The Sectional Titles Act makes the owner responsible for any breaching of rules.

In the event of the Body Corporate having to institute legal action against any owner as a result of that owner not complying with the rules, then all legal costs incurred as a result thereof, including part to party fees, commissions and interest shall be borne by the offending owner.

In view of the above, and the seriousness of the situation, the Trustees anticipate your full co-operation in regards to the matter above.

Yours sincerely

The Trustees for and on behalf of
VOYLE COURT BODY CORPORATE

Date

Name

Unit no

Signature

Date

ANNEXURE 3(C)
CONTROL OF GATES

1. ABUSE OF CONTROL GATES :

Abuse of control gates will lead to owners receiving a fine, which will not equal or be more than their monthly levies

- a) The control gates should be closed at all times.
- b) Resident's leaving the common property by car or foot must wait until the control gates are close before moving away.
- c) Children shall NOT climb / hang / swing on the control gates at all times.
(CONSIDER THIS AS A SERIOUS OFFENCE)
- d) Children shall not play near any control gates on the common property.
- e) Parents will be held responsible for their children's behavior regarding the control gates and WILL be penalized when rules are not obeyed.
- f) Remote control gates shall not be opened for HAWKERS / STREET VENDORS. (ONLY PEDESTRIAN GATES)
- g) The pedestrian control gates shall be opened by residents for POST DELIVERIES.
- h) The remote control gates shall be opened for the MUNICIPALITY REFUSE removals twice a week.
- i) Should there be any other source of an emergency entrance by a resident; the Trustees may be contacted for assistance.

Breach of rules – Penalties will be imposed immediately should the rules not be obeyed. The Trustees are authorized to add all penalties imposed to the monthly levy. The Sectional Titles Act makes the owner responsible for any breaching of rules.

In the event of the Body Corporate having to institute legal action against any owner as a result of that owner not complying with the rules, then all legal costs incurred as a result thereof, including attorney client fees, commissions and interest shall be borne by the offending owner.

In view of the above, and the seriousness of the situation, the Trustees anticipate your full co-operation in regards to the matter above.

Yours sincerely

The Trustees for and on behalf of
VOYLE COURT BODY CORPORATE

Date

Name

Unit no

Signature

Date

ANNEXURE 3(D)

VISITORS PARKING

1. VISITORS PARKING AREA :

Abuse of visitors parking such as the following will lead to a 50% penalty fine imposed to owners levy account **WITHOUT A WARNING**

- a) The visitors parking area shall ONLY be at Voyle Court block.
- b) The area from the bumps to the control gates shall be marked with a sign board for the visitors.
- c) **NO VISITORS SHALL USE FLAMINKHOF AND MEERVLIET AS PARKING AREA.** There have been many residents complaining that visitors are parking in numbered parking areas and also blocking their way in and out of parking's by leaving their vehicles next to the washing line wall whilst visiting units.

The RED lines (next to the notice boards : Tow away zone) at Meervliet and Flaminkhof will be used only for disabled and emergency parking's. Under no circumstances shall any visitor or resident park on the disabled parking if not disabled. **GUILTY PERSONS SHALL BE HELD RESPONSIBLE FOR THE COST'S INVOLVED WHEN VEHICLE SHALL BE TOWED AWAY BY A TOWING COMPANY.**

2. DROP OFF OR PICKUP ZONE ON COMMON PROPERTY :

- a) Residents that make use of Taxies or any other transport and need to be dropped off / pickup near their units on the common property for the following reasons e.g. groceries / removals / illness.
- b) **No vehicle shall blow their horn or rev their engine when a drop off or pickup will be made.** It is a disturbance to all residents and to night shift workers.
- c) When a drop off or pickup is made, the driver must remain in the vehicle at all times to prevent any complications regarding the unauthorized parking.

3. STICKERS FOR CONTROLLING VEHICLES IN AND OUT OF THE COMPLEX :

- a) Stickers shall be issued to all residents with vehicles for controlling purposes.
- b) A numbered sticker will be issued to be placed on the windscreen for control purposes.
- c) Should a visitor be caught parking on a numbered parking and not in the visitor's parking area as stipulated in the above rules, **we will have no other option as to ask the visitor to park outside the building and impose a 50% penalty fine to your levy account.**

Breach of rules – Penalties will be imposed immediately should the rules not be obeyed. The Trustees are authorized to add all penalties imposed to the monthly levy. The Sectional Titles Act makes the owner responsible for any breaching of rules.

In the event of the Body Corporate having to institute legal action against any owner as a result of that owner not complying with the rules, then all legal costs incurred as a result thereof, including party to party fees, commissions and interest shall be borne by the offending owner.

In view of the above, and the seriousness of the situation, the Trustees anticipate your full co-operation in regards to the matter above.

Yours sincerely

The Trustees for and on behalf of
VOYLE COURT BODY CORPORATE

Date

Name

Unit no

Signature

Date

4. Damage to common property

(1) The owner or occupier of a section must not, without the trustees'

written consent, mark, paint, drive nails, screws or other objects into, or otherwise damage or deface a structure that forms part of the common property.

(2) An owner or occupier of a section must be considered to have the trustees' consent to install a locking or safety device to protect the section against intruders, or a screen to prevent entry of animals or insects, if the device or screen is soundly built and is consistent with a design, colour, style and materials approved in writing by the trustees.

(3) The owner or occupier of a section must keep a device installed under sub-rule (2) in good order and repair.

(4) If a blockage in any waste or sewerage pipe occurs which is directly attributed to a particular section, the owner of that section shall bear the cost/s of clearing such blockage.

5. Appearance of section and exclusive use area

(1) The owner or occupier of a section must not, without the trustees' written consent, make a change to the external appearance of the section or any exclusive use area allocated to it unless the change is minor and does not detract from the appearance of the section or the common property.

(2) The owner or occupier of a section must not, without the trustees' written consent—

(a) erect washing lines on the common property;

(b) hang washing, laundry or other items in a section or any exclusive use area allocated to it if the articles are visible from another section or the common property, or from outside the scheme; or

(c) display a sign, notice, billboard or advertisement if the article is visible from another section or the common property, or from outside the scheme.

(d) Owners may not enclose their balconies unless they are made to look the same as the rest of the balconies within the scheme. Aluminium and glass The owners must apply in writing to the trustees prior to the enclose of their balconies.

(e) Damage to other units. Owners and tenants are responsible for any water damage to units below them due to leaking taps and toilets, overflowing washing machines, baths, toilets and defrosting fridges which cause seepage into a unit below them. Owners are responsible for damage caused by their tenants to their sections.

(f) Contractors working on site may not use the drains to clean their paintbrushes, rollers and tiling cement buckets, as this causes blocked drains in the common property. Should your painter or contractor be found dumping anything down the drains the owner will be held liable for the cost to clear the drains.

6. Storage of flammable materials

(1) Subject to sub-rule (2), the owner or occupier of a section

must not, without the trustees' written consent, store a flammable substance in a section or on common property unless the substance is used or intended for use for domestic purposes.

(2) This rule does not apply to the storage of fuel or gas in—

(a) the fuel tank of a vehicle, boat, generator or engine; or

(b) a fuel tank or gas cylinder kept for domestic purposes.

7. Behavior of occupiers and visitors in sections and on common property

(1) The owner or occupier of a section must not create noise

likely to interfere with the peaceful enjoyment of another section or another person's peaceful enjoyment of the common property.

(2) The owner or occupier of a section must not obstruct the lawful use of the common property by any other person.

(3) The owner or occupier of a section must take reasonable steps to ensure that the owners or occupier's visitors do not behave in a way likely to

interfere with the peaceful enjoyment of another section or another person's peaceful enjoyment of the common property.

(4) The owner or occupier of a section is obliged to comply with these conduct rules, notwithstanding any provision to the contrary contained in any lease or any other grant of rights of occupancy.

5) Entrance to Flats – Children and young people are not to hang around talking, playing and making a noise at the entrance to the Flats or on the stairways. Playing boom boxes very loudly in the entrance is not permitted. No owner or resident or visitor may sit and consume alcohol or smoke in the entrance, on the stairs, walkways and common property is not allowed under any circumstances.

(6) Braais and Fires - No open fires are permitted on balconies or on the grass next to the units. Gas braais may be used on the balconies under strict supervision.

(7) Noise Abatement – All residents are to abide by the Environment Conservation Act No. 73 of 1989 regarding Noise Nuisance. An owner or

occupier shall not cause or allow any disturbing noise either from radios, hi-fis, televisions, musical instruments, hooting and other source whatsoever. Noise as a result of renovations shall be confined to normal business hours (7.30am to 5pm) Monday to Friday – Public Holidays excluded. Trustees to receive at least two written complaints before invoking the breach of penalty rules. A majority decision of the trustees to be binding on all parties. (Definition: Noise Nuisance: Any sound which disturbs or impairs the convenience of peace of any person)

8. Eradication of pests

(1) The owner of a section must keep the section free of wood-destroying insects, including white ants and borer beetles.

(2) The owner or occupier of a section must allow the trustees, the managing agent, or their duly authorized representatives to enter the section on reasonable notice to inspect it and take action reasonably necessary to any such pests and replace damaged woodwork and other materials.

(3) The body corporate must recover the costs of the inspection replacement referred to in sub-rule (2) from the owner of the section.

9. BREACH OF RULES - PENALTIES

- 1 These Rules are binding on all Parties who obtain reasonable access to the Common Property and/or any Section of this Scheme.
- 2 It is the Unit Owner's responsibility to ensure that these Rules are complied with by their Tenants, Co-occupants, Visitors and/or Unit Service Providers who obtain reasonable access to the Common Property and/or any Section;
- 3 In the event that any of the Parties commit a breach of any Rule as recorded herein and fails to remedy the breach within a reasonable time as provided for in the written notice provided by the Trustees, then the Trustees will be entitled, on behalf of the Body Corporate, to hold the offending Unit Owner liable to pay a penalty as a result of such a breach, and declare the offending

Unit Owner in persistent breach of any these Rules, and/or handover to collection attorneys and/or CSOS.

- 4 The penalty shall be charged on a monthly basis against the offending Unit Owner's account and will be charged until the breach ceases.
- 5 The Trustees are authorised to add the penalty to the monthly levy payable by the offending Unit Owner, which consent includes authorisation to add any taxed legal fees and disbursements validly incurred by the Body Corporate in collection of any contribution, and/or penalty or fine. Consent must be provided in the form of Annexure "B".
- 6 All legal and administrative costs incurred, including party to party scale fees in recovering the penalties are payable by the offending Unit Owner as per; *Annexure 1 Management rule 25 (1) to (7)*.
- 7 Any persistent breach of any of the provisions of the Prescribed Management Rules or these Conduct Rules by any Party after they have been given one (1) written notice to remedy the breach and have not remedied such breach within the stipulated period of time in the notice shall render the Unit Owner liable to the Body Corporate as follows:

The penalty fines raised to the owners levy accounts may not equal or be more than the monthly levy.

10 COMPLAINTS PROCEDURE & FORM

- 1 Complaints must be addressed by the Unit Owner in the prescribed format of Annexure “B”.
- 2 Once Annexure “B” is completed it must be submitted to the Managing Agent who will then inform the Trustees of same.
- 3 The Trustees will then make use of internal mechanisms, such as speaking to, writing to and meeting with the alleged offending party to facilitate a resolution by negotiation and mediation.
- 4 All internal mechanisms must be exhausted between the Unit Owner, any offending Occupant and the Trustees, in an attempt to resolve the breach of a Unit Owner or Occupant before any formal legal action can be instituted against an offending party, and before any lodgement of a complaint to the CSOS.

5. COMPLAINTS FORM

- ANNEXURE B

Date: _____

Body Corporate Name: _____

Name & Surname: _____

Section Number: _____

Telephone Number: _____

Email: _____

Description / explanation of complaint:

Signed at _____ on this _____ day of _____ 20____

**SIGNATURE OF UNIT
OWNER**

Note: That complaints can also be lodged:

- 1) in the prescribed form and procedure as provided in Annexure 4 of the regulations under the Sectional Title Schemes Management Act, No.8 of 2011; or
- 2) online at the Community Schemes Ombud Service at <http://www.csos.org.za/disputeresprocess.html>

11. CREDIT CONTROL RULE

- 1 All Unit Owners of the Body Corporate shall pay their levy contributions in accordance with Prescribed Management Rule 25, and any interest and all other charges, including legal fees (either taxed or agreed), by the 1st day of every month, failing which the Unit Owner shall be deemed to be in breach of this Conduct Rule.
- 2 If the Unit Owner of the Body Corporate falls into arrears with their levy contributions, and fails to remedy their breach of this Rule within eight (8) days of receiving written demand from the Body Corporate to comply with this Rule, that Unit Owner shall be handed over to levy collection agents, including attorneys, for the Body Corporate to collect the arrear levies;
- 3 The Unit Owner in arrears shall be handed over to either informal and/or formal proceedings with the CSOS, and/or levy collection attorneys, at the sole and absolute discretion of the Trustees or Executive Managing Agent or Administrator of the Body Corporate, which may result in an adjudication or court order being issued against the Unit Owner.
- 4 The Unit Owner in arrears acknowledges and accepts that he/she/it is liable for the reasonable legal costs and disbursements, as taxed or agreed by him/her/it on the attorney and client scale, which will be incurred by the Body Corporate in the collection of arrear contributions or any other arrear amounts due and owing by the Unit Owner in arrears to the Body Corporate, or in enforcing compliance with any Conduct Rule or provision of any Act of Parliament.
- 5 The Unit Owner in arrears also acknowledges and accepts that he/she/it shall be held liable for interest on arrear legal fees and disbursements at a rate of 2% (two percent) per month until fully paid, or as raised by the levy collection attorney used in the enforcement process, as he/she/it understands that the Body Corporate may need to borrow funds in order to pay for the legal fees and disbursements in the enforcement of any Conduct Rule or provision of any Act of Parliament, and which interest shall be added to the member's legal fees statement.

12. LETTING OF UNITS (overcrowding)

- (1) All tenants of units and other persons granted right of occupancy by any owner of the relevant unit are obliged to comply with these conduct rules, notwithstanding any provision to the contrary contained in any lease or any grant of rights of occupancy. A copy of these conduct rules shall be attached to and form part of any lease concluded by the owner with a tenant.
- (2) An owner or tenant is not permitted to let or hire out his unit on a casual or time share basis. "Casual or time share" shall mean for continuous or broken periods of less than 90 days.
- (3) An owner or occupier shall use his section exclusively for residential purposes and shall not be permitted to use his section exclusively for professional or business purposes, except where the building has acquired business rights.
- (4) An owner or occupier shall not allow more than two (2) people to live in any one bedroom of a section on a permanent basis. An owner or occupier shall not allow any room, other than a bedroom, to be utilised for sleeping quarters.
- (5) A breach of sub-clauses (3) and (4) shall render the owner liable to the Body Corporate to pay a penalty fee equal to five (5) times the current monthly levy applicable to the unit of the owner in default for each breach of these rules, for every month or part thereof until the breach ceases.
- (6) The trustees are authorised to add the penalty to the monthly levy payable by the offending unit owner.
- (7) Occupied units must be connected to the municipal electricity supply. The use of candles and gas is forbidden as the sole power source.

13. INDIVIDUAL FIRE EXTINGUISHERS

In order to fulfil the Body Corporate's insurance company's requirements the Trustees wish to remind the owners that each unit should have an individual fire extinguishers. All owners to be held responsible to ensure the extinguishers remain in their units and are kept in good working order.

Owners with tenants should amend their lease agreements to cover the fire extinguishers as owners will be held responsible should their unit's fire extinguisher be stolen, damaged or used.

14. CHILDREN PLAYING ON THE COMMON PROPERTY:

(1) The children may not kick balls on the stairs or passageways or against the flat walls. No playing with balls in the buildings or amongst parked cars is not permitted. They may not ride their bikes, roller blades, roller skates or plastic bikes along the passageways or at the entrance to the flats. Parents are responsible for their children hitting or damaging cars. Children are not to ride their bicycles after dark. Children are not to ride their bicycles in the parking area at peak times, in the mornings and early evenings when residents are going to and from work.

VOYLE COURT CONDUCT RULES 1 TO 8(3) WITH THE ADDITION OF CONDUCT RULES 1(1 & 5), 2(4 & 5), 3(3) with Annexure 3(a),(b),(c),(d), 4. 5(d, e & f), 7 (5, 6 & 7), 9(1 to 9.7.5), 10(1 to 5), 11 (1 to 5), 12 (1 to 7), 13 & 14(1)

THE AMENDMENT TO THE CONDUCT RULES WAS APPROVED AT THE ANNUAL GENERAL MEETING OF VOYLE COURT DATED 19th NOVEMBER, 2020. THE REQUIRED SPECIAL RESOLUTION 75% WAS OBTAINED AT THE MEETING

VOYLE COURT BODY CORPORATE**APPLICATION FOR TRUSTEE CONSENT TO PARK ON COMMON PROPERTY****Scheme and applicant details:**

Scheme name:

Door number:

Block

FLAMINKHOF

MEERVLIT

VOYLE COURT

Proposed parking details:

Description of vehicle:

Car registration :

Colour & Make :

Name of vehicle owner:

Where parking is allocated

Flaminkhof

Meervliet

Voyle Court (Main)

Voyle Court (Back)

I make application for the written consent of the Trustees to park a vehicle on the Common Property as described above and agree to abide by the conditions as set out in the conduct rules regarding vehicles and parking.

I hereby confirm that I will abide by the Body Corporate conduct rules and understand that should I be in breach of the conduct rules, the parking bay / carport can be re-allocated for the use of another unit.

I understand that should I no longer have a vehicle, the parking bay / carport will be re-allocated for the use of another unit.

I understand that should my vehicle not be parked in my allocated parking bay / carport for a period of 30 days or more, the Trustees reserve the right to re-allocate the parking bay for the use of another unit.

If my parking bay / carport has been re-allocated to another unit and I require a parking bay / carport, I understand that a new application would have to be completed.

If there are no parking bays / carports available, I understand that my application will be added to the waiting list.

Signature

Name:

Capacity: Owner / Tenant

Signature:

Date:

D D /

M M /

Y Y

Y Y

Confirmation of allocation of parking by Trustees

Name:

Signature:

Date:

D D /

M M /

Y Y

Y Y

Name:

Signature:

Date:

D D /

M M /

Y Y

Y Y